



Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES

November 17, 2022 @ 12:00 PM

5th floor conference room, Federation Bank building, Washington, Iowa

MEMBERS PRESENT:

Cathy Buffington, Chairperson
Chris Grier, DC
Connie Larsen
Jack Seward
Trevor Martin, DO via Zoom

PUBLIC HEALTH STAFF PRESENT:

Emily Tokheim, Peggy Wood, Karri Fisher
Jessica Janecek Zoom
Jason Taylor, Cindy Chavez

VISITORS:

Zach Ulin, KCII Radio
Kalen McCain, Southeast Iowa Union

The meeting was called to order at 12:00 pm by Cathy Buffington. The Zoom meeting option is available to allow for social distancing recommendations of meeting attendees.

The amended meeting agenda was approved on a motion by Connie Larsen, second by Jack Seward. Motion carried 4-0.

The minutes from the October 27, 2022 meeting were approved on a motion by Connie Larsen, second by Chris Grier. Motion carried 4-0.

Emily Tokheim shared information regarding the recent interviews for the upcoming Board vacancy. Emily, Jason Taylor, Chris Grier, and Connie Larsen conducted a total of four interviews since the last meeting. A recommendation to the Board of Supervisors to appoint Andrea Leyden to the Board of Health effective January 1, 2023, was approved a motion by Connie Larsen, second by Cathy Buffington. Motion carried 3-0. Jack Seward and Chris Grier abstained.

Environmental Health report

Jason Taylor Presented the Environmental Health Budget. Revenue is 39% and Expenditures is 29%.

Public Health report

Peggy Wood reviewed the agency financials. She noted both revenue and expenditures were within budgetary guidelines.

Emily reviewed the handbook policy revisions for Workplace Technology and Appendix C. The revised policy will replace two, internal policies. Appendix C was revised to better define mobile device usage during the work day. Both policies were approved on a motion by Chris Grier, second by Connie Larsen. Motion carried 5-0.

Emily shared with the recent fire at Greiner Buildings, several entities had been displaced. Emily has offered temporary office space to both the Washington Economic Development Group (WEDG) and the Riverboat Foundation. Emily reviewed the recent decision of the Early Childhood Iowa (ECI) Board to fund the preschool fluoride varnish program for a total of three rounds. Washington County Public Health is now a subcontractor for the services under the Lee County Health Department. A survey has been circulated during clinics to review access and mode of transportation to the agency. Emily shared Iowa State Association of Counties (ISAC) has proposed revisions to Chapter 137 for the next legislative session. Specifically outlining funding public health agencies as an essential service. Emily has a meeting scheduled next week to review the Federation Bank lease for FY24. Emily provided information on her maternity leave plan and will share with the Board prior to her leave.

Meeting was adjourned at 12:25 pm. Next meeting scheduled for Noon, December 22, 2022 at WCPH, Federation Bank Building, 5th floor conference room.