

# **Washington County Board of Health**

110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

## **WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES**

**January 22, 2008 @ 3:30 p.m.**

***Washington County Public Library, Washington, Iowa***

### MEMBERS PRESENT:

LaVerta Eberly, RN, FNP, Chairperson

Mike Christensen, Secretary

Dr. Don Miller

Jim Miksch

### PUBLIC HEALTH STAFF PRESENT:

Environmental Health: Jeff Thomann, Lori Swan

Public Health: Edie Nebel, Peggy Wood

### VISITORS:

Linda Wenger, Washington Evening Journal

Call to Order: Chairperson LaVerta Eberly called the meeting to order at 3:35 p.m.

Chairperson LaVerta Eberly acknowledged the re-appointment of Wendy Miller to the Board and the newly appointed Jim Miksch for his first term on the Board.

The minutes from December 11, 2008, were approved as written on a motion by Mike Christensen, second by Dr. Don Miller. Motion carried.

LaVerta Eberly was unanimously re-elected as Chairperson for 2009 on a motion by Mike Christensen, second by Dr. Don Miller. Mike Christensen was unanimously re-elected as Secretary on a motion by LaVerta Eberly, second by Dr. Don Miller.

### **Environmental Health Report**

Jennine Wolf presented the Food Inspection Report for 2008. Approximately 400 inspections were performed last year; temporary events are included in the total.

Jeff Thomann presented a current fiscal update of revenue and expenses. We have received 76% of projected revenues and 50% of projected expenditures have been spent. A contributing factor to the increase in revenues is new food licenses. Many of the new licenses are the result of change in ownership. Additional revenue through a Grant has been received, so an amendment on the revenue and expense side will be requested in the spring. Jeff anticipates we will be slightly ahead on revenues at year end.

Jeff presented the projected budget for FY09-10. He summarized several changes to Iowa Law that may affect revenue and expenditure lines for the following year. Recently, the state passed a

new Chapter 69 and a time of transfer law. Chapter 69 will be effective on March 18, 2009 and time of transfer will take effect in July 2009.

The new rule will require home owners to have their sewer systems inspected and updated during time of transfer. If the department performs the time of transfer inspections, additional revenue will occur. Revenue is also expected to increase due to issuance of more septic permits. There will be costs associated with inspections such as inspector certification and continuing education. The new law will also allow for independent contractors to perform the inspections. It is not clear what the county involvement will entail at this time. It is not clear to what extent the county will be involved at this time.

Revenues are expected to increase about 8.8% over last year. Expenditures are expected to increase by 3.1% above last year. Total tax asking will be less than ½ of 1 % for the fiscal year 2009-2010.

Jeff presented a capital purchase/capital project justification form for a new vehicle to replace the 2002 Chevy Blazer. He has proposed to collect over a 2 year period, \$12,000 this year and \$12,000 next year for the purchase of a vehicle in August 2010 for inspections.

Jeff requested that the Board of Health approve the projected FY2009 budget and the capital purchase/capital project justification form to be presented to the Board of Supervisors. The FY09-10 budget and capital purchase/capital project justification form was approved as written on a motion by Don Miller, second by Mike Christiansen. Motion carried.

### **Public Health Report**

Eddie Nebel presented a financial update of the agency's revenue and expenses. Eddie notified the Board that the RN vacancy has not yet been filled and the intent remains to fill the position.

Eddie Nebel presented a chart audit related to Home Health Aide supervisory visits. A total of (12) charts were audited with only (1) chart showing deficiencies. A re-audit will be scheduled in the next quarter. The chart audit was approved on a motion by Mike Christensen, second by Dr. Don Miller. Motion carried.

Eddie Nebel presented the results of the Medicare Cost Report for FYE 2008. Based on the results of the report, no suggestions were made by the accountant to revise fees for home health services.

Peggy Wood, Fiscal Administrator, presented the 2009-2010 County budgets for review and approval. The Board of Supervisor budget guideline was a 1.5% increase on the bottom line with a salary increase recommendation of 3.5%. Peggy indicated that the proposed budget was slightly under the 1.5% increase and included the salary increases. The 2009-2010 budgets were approved on a motion made by Dr. Don Miller, second by Mike Christensen. Motion carried.

Eddie Nebel presented an opportunity for Public Health's participation in an Obesity Prevention program with the Washington Community Y. Public Health would assist with funding a position

to impact obesity, not to exceed \$5000.00. The funding request was approved on a motion made by Dr. Don Miller, second by LaVerta Eberly. Motion carried.

Edie Nebel discussed her desire for the Board to participate in upcoming work sessions in conjunction with Pohaku, Inc. The work sessions would include discussions and decisions in regards to the vision, mission and future of Public Health. Pohaku, Inc. would also provide marketing suggestions to promote and highlight services offered. Work session dates to be determined at a later date.

Meeting adjourned at 4:50 p.m. Next Meeting Date – Tuesday, February 17<sup>th</sup> at 7:30 am  
Federation Bank 5<sup>th</sup> floor conference room.