

Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES

October 18, 2011 @ 7:15 a.m.
5th floor Federation Bank, Washington, Iowa

MEMBERS PRESENT:

Wendy Miller, BS, DVM, Chairperson
Jim Miksch, Board of Supervisors
Don Miller, MD
Chris Grier, DC

PUBLIC HEALTH STAFF PRESENT:

Public Health: Edie Nebel, Chrystal Woller, Peggy Wood
Environmental Health: Jeff Thomann

VISITORS:

Ron Bennett; Linda Wenger, Washington Journal

Wendy Miller called the meeting to order at 7:15 a.m.

The agenda was approved on a motion by Jim Miksch, second by Don Miller. Motion carried.

The minutes from the September 20, 2011 meeting were approved on a motion by Jim Miksch, second by Chris Grier. Motion carried.

Wendy Miller initiated conversation about the administrator evaluation process. The consensus was that the Board would review new and existing tools and develop a formal process going forward.

Jeff Thomann and Chrystal Woller shared information regarding the most recent boil order in the city of Wellman. Each reviewed their roles and tasks as dictated by the recently developed Public Health protocol. Chrystal noted that Larry Smith, EMS coordinator, would be reviewing the protocol at an upcoming Emergency Management Commission meeting to ensure the DNR and other cities are aware of the process.

PUBLIC HEALTH

Peggy Wood reviewed the financials for the Agency year-to-date. She noted that there were expenses incurred early in the quarter which will be offset by revenue in the second quarter.

Edie presented information regarding the recent Local Public Health compliance review. Staff from IDPH visits the Agency every three years to review charts, agency policies, and personnel files as they relate to the grant. The reviewers noted corrections were needed with specific client sliding fee calculations and Homemaker charting forms need some revisions. Edie indicated the sliding fee corrections were submitted with the September claim to IDPH. The appeal policy was revised to include wording that indicated client care would not cease during an appeal process. The revised appeal policy was approved on a motion by Don Miller, second by Chris Grier. Motion carried.

Eddie introduced a new Quality Improvement policy that outlines the strategic planning process and program planning as well as additional quality improvement activities. The policy was approved on a motion by Don Miller, second by Chris Grier. Motion carried.

Eddie reported that Washington County had a total of 2,639 walkers in the "Start Somewhere Walk" on October 7, 2011. The walk was the first activity in the "Healthiest State Initiative" instituted by Governor Branstad. The state had approximately 291,000 participants.

ENVIRONMENTAL HEALTH

No report.

Closed session requested by Jeff Thomann for personnel evaluation at 7:55 am. Closed session approved on a motion by Don Miller, second by Chris Grier. Motion carried.

Closed session concluded at 9:00 am on a motion made by Jim Miksch, second by Don Miller. Motion carried.

Meeting adjourned at 9:05 a.m. Next meeting date scheduled for Tuesday, November 15, 2011 at 7:15 a.m., Federation Bank 5th floor conference room.