

Washington County Board of Health
110 N. Iowa Avenue, Suite 300, Washington, Iowa 52353

WASHINGTON COUNTY BOARD OF HEALTH MEETING MINUTES

September 20, 2011 @ 7:15 a.m.
5th floor Federation Bank, Washington, Iowa

MEMBERS PRESENT:

Jim Miksch, Board of Supervisors
Don Miller, MD
Chris Grier, DC
Lori Bauer

PUBLIC HEALTH STAFF PRESENT:

Public Health: Edie Nebel, Chrystal Woller, Peggy Wood
Environmental Health: Jeff Thomann, Jennifer Bennett, Jennine Wolf

VISITORS:

Ron Bennett; Linda Wenger, Washington Journal

Jim Miksch called the meeting to order at 7:15 a.m.

The agenda was amended to postpone the closed session and to add an action item for a Maternal Child Health (MCH) subcontract. The amended agenda was approved on a motion by Don Miller, second by Lori Bauer. Motion carried.

The minutes from the August 16, 2011 meeting were approved on a motion by Chris Grier, second by Don Miller. Motion carried.

PUBLIC HEALTH

Chrystal Woller reviewed the Boil Water protocol and media templates. Chrystal noted Jennine Wolf requested an addition to protocol. The protocol was approved on a motion by Lori Bauer, second by Don Miller. Motion carried. Representatives from Public Health and Environmental Health will review the information with local partners and DNR.

Peggy Wood presented a revision to the introduction of the employee handbook. The revisions amended wording to match the County handbook, specifically how employees are covered under the guidelines of the handbook. The revision was approved on a motion by Don Miller, second by Lori Bauer. Motion carried.

Peggy presented the Agency financial report. She stated that revenue and expenses are on budget.

The Agency annual report was given to each Board member. Peggy highlighted new areas added to the report and encouraged all members to review and comment at a future meeting.

Chrystal shared the results of a recent community survey distributed by the Agency. The survey was disseminated to local stakeholders and community partners as identified in the agency strategic plan. The survey was created to measure value and awareness of the Public Health agency. A total of 241 people responded. Chrystal summarized the narrative portion of the survey, highlighting comments about the location of public health, the need for extended hours, availability of mental health and substance abuse assistance in the community, awareness of the department website and the perception surrounding the income level of people we serve. Chrystal noted that the survey would be repeated annually.

Eddie Nebel presented the Johnson County WIC contract and Henry County MCH subcontract for approval. The WIC contract covers nursing time spent at WIC; FY12 contract amount was noted at \$6,749. The Henry County subcontract for MCH services for FY12 totals approx. \$17,000. The WIC contract was approved on a motion by Chris Grier, second by Lori Bauer. Motion carried. The Henry County subcontract was approved on a motion by Don Miller, second by Chris Grier. Motion carried.

Chrystal reviewed the immunization standing orders for the agency. Standing orders are reviewed and signed annually by the BOH physician. Dr. Miller signed the orders.

Eddie shared information about the new county-wide WENS (Wireless Emergency Notification System) system. The system was purchased with Emergency Preparedness funding. Cara Sorrells, Communications Center Supervisor, is the primary contact. Eddie noted that the health department would be converting the current phone tree notification system to Public Health employees to WENS. She also encouraged Board of Health members to sign up to facilitate emergency communications in the future.

Eddie presented a letter of support to the City of Kalona for their upcoming Safe Routes to School grant application. The grant application includes funding requests for new/improved school signage as well as new/additional sidewalks. The letter of support was approved on a motion by Don Miller, second by Chris Grier. Motion carried.

Chrystal reviewed a letter of intent to the Washington County Riverboat Foundation. The intent is to submit an application for the student led garden and worksite wellness initiatives previously submitted to other funding sources in the amount of \$75k. On a motion by Don Miller, the final Riverboat Foundation application will be submitted to the Board of Supervisors for approval; second by Lori Bauer. Motion carried.

Environmental Health

The Gary Grecian and Delores Grecian septic systems have been completed.

The Mid-Prairie citations for Baker Group and A1-GEO Thermal have been paid. No court date will be needed. The Environmental Health Department will receive the payment at the end of the month.

We will be applying for a \$2500 radon mini-grant. The application is due by September 30th, 2011.

The Lake Trio Septic system project has been completed.

Jeff Thomann presented the financial report. He stated that the revenue and expenses are on budget.

A list of all the restaurants was presented. The list included restaurants, mobiles, warehouses, home foods, grocery stores, and hotels, however; it did not include temporary events that are held in Washington County.

Meeting adjourned at 8:10 a.m. Next meeting date scheduled for Tuesday, October 18, 2011 at 7:15 a.m., Federation Bank 5th floor conference room.